



Home of the Original Santa's Secret Shop®

### Arizona Fun Services

1938 E. Broadway Rd.  
Tempe, AZ 85282  
Phone: 480-967-7129  
Toll Free: 1-800-251-3654  
Fax: 480-894-0454

**CUSTOMER AGREEMENT**  
Santa's Secret Shop®  
Holiday Gift Shop®  
[www.azfunparty.com](http://www.azfunparty.com)

Organization Name \_\_\_\_\_

Sign-up Date \_\_\_\_\_

Organization Address \_\_\_\_\_  
\_\_\_\_\_ Zip \_\_\_\_\_

**Preferred Method of Contact:**

Home     Cell     Email

Organization Phone #: \_\_\_\_\_

Organization President \_\_\_\_\_

Phone #: \_\_\_\_\_

Chairperson \_\_\_\_\_

Home Ph #: \_\_\_\_\_

Home Address \_\_\_\_\_

Cell Ph #: \_\_\_\_\_

City \_\_\_\_\_ St \_\_\_\_\_ Zip \_\_\_\_\_

Email Address: \_\_\_\_\_

Dates Your Gift Shop Will be Held: \_\_\_\_\_

We will call our gift shop:     Holiday Gift Shop     Santa's Secret Shop

The enrollment of our school is: \_\_\_\_\_

**Fun Services Will Provide:**

**Organization Agrees:**

- Merchandise on Consignment
- Successful Shop and Publicity Guidelines (Santa's Secret Shop Version)
- Money Control Envelopes
- Free Delivery/Shipping (Including Reorders)
- Announcement Flyers For Each Child
- Posters, Tablecloths, Door Panel, Gift Bags
- Inventory Sheets and Instructions

- No other **commercial merchandise** will be sold during the Fun Services Gift Shop Program (Excluding Hand Crafted Items)
- To Supply Tables For Merchandise Display
- To Supply Volunteers to Run the Shop
- To Inventory Merchandise Upon Receipt and Before Returning

**Breakage and Consignment Policy:**

All gifts are on a consignment basis with the following provisions: Organization must document all breakage, shortages and overages before the start of the sale. For return purposes, all merchandise must be in good condition and in original gift boxes if boxed. **Fun Services will not accept returned merchandise if the gift boxes are torn by your organization, have markings, stickers or price tags on them.** Initial \_\_\_\_\_

**Returning Merchandise:**

Organization is responsible for inventorying and preparing for the return of unused merchandise. We must receive all unsold merchandise back on the last day of your shop along with completed inventory sheets. Completed inventory sheets include a total of items received, items returned, and the total amount due to Fun Services. **Organization will be charged \$25.00 for incomplete paperwork.** We will make special arrangements with shipped schools. Initial \_\_\_\_\_

**Payment Terms:**

Payment is due at the time of merchandise return. Fun Services reserves the right to adjust the total amount due if mathematical errors are made by the organization. Check your final instructions for details. **Payment not received within 5 days will be subject to a 2% per month interest charge (24% annual percentage rate).** Initial \_\_\_\_\_

Signed \_\_\_\_\_  
Organization Representative

Signed \_\_\_\_\_  
Fun Services Representative